

NOV

21

Mon

2016

All Staff Breakfast @ LA First Floor Atrium

Nov 21 @ 8:00 am – 9:00 am

Welcome and Announcements @ LA 275

Nov 21 @ 9:00 am – 9:30 am

Curriculum and Assessment Boot Camp for Beginners @ LA 378

Nov 21 @ 9:30 am – 10:00 am

This session is for beginners and covers the very basics of curriculum and assessment. Not sure how to log on to Curricunet? Don't know where to locate your master syllabus? Not sure what assessment really is? Members of the Curriculum and Assessment Committees will guide you through a step by step process to help you get started in the right direction. A workshop will immediately follow this informational session.

(Kelley Gottschang, Randy Van Wagnen & Lisa Veasey)

Measure This! From Outcomes to Action @ LA 275

Nov 21 @ 9:30 am – 10:30 am

During this session we will explore the Dos and Don'ts of a good master syllabus and assessment plan. Common terms such as outcomes, objectives, rubrics, random sampling, and embedded assessment will be defined and discussed, as well as tips for writing an appropriate course description. Learn how your curriculum and assessment work can be taken to the next level and used to improve student learning. *(David Wooten & Michelle Garey)*

Open Lab for Curriculum and Assessment Work @ LA 354

Nov 21 @ 9:30 am – 11:30 am

Workshop: Curriculum and Assessment Boot Camp for Beginners @ LA 378

Nov 21 @ 10:00 am – 11:00 am

Student Success Data Review @ LA 238

Nov 21 @ 10:30 am – 11:30 am

Department chairs are invited to join their deans and IVP Abernethy at a student success data workshop facilitated by Director of Institutional Research Roger Mourad. The workshop will introduce chairs to student success data that will be provided for departments at the department/discipline level to review and use in the planning/budgeting cycle for developing this year's goals related to student success, retention and completion. All chairs are encouraged to attend.

Curriculum and Assessment Liaison Lunch @ ML 150

Nov 21 @ 11:30 am – 1:00 pm

Assessment Liaisons are invited to break bread and talk shop with members of the Curriculum and Assessment

Committees. Liaisons, please join your C & A colleagues for a collaborative and tasty luncheon.

LMS Pilot Lunch @ BE 110

Nov 21 @ 11:30 am – 1:00 pm

Lunch session for those piloting Brightspace, Canvas, and Blackboard LMSs. Further information to be e-mailed to participants.

Lunch Meetings or on your own

Nov 21 @ 11:30 am – 1:00 pm

Committee lunches (by invitation) or lunch on your own

Crunching the Numbers – Easy Assessment with Excel @ LA 378

Nov 21 @ 1:00 pm – 2:00 pm

Learn an easier way to tabulate and analyze assessment results using Microsoft Excel. During this hands-on informational session, Nichole Marbury will introduce the basics for creating an Excel spreadsheet to help with data collection and analysis. If you have assessment data, bring it with you. This informational session will be followed by a hands-on workshop. (*Nichole Marbury, Presenter, with workshop support from Jim Egan*)

Open Lab for Curriculum and Assessment Work @ LA 354

Nov 21 @ 1:00 pm – 3:00 pm

Privilege in the Classroom and in the Workplace @ ML 105/121

Nov 21 @ 1:00 pm – 2:30 pm

Open to All WCC Employees

Learn about working with students and staff from minority, disabled, or low-income backgrounds, using Peggy McIntosh's "Unpacking the Invisible Knapsack."

Issues of race, questions of gender, sexual orientation, socio-economic status and ethnicity often play an overwhelming role in our perceptions of the workplace and classroom experience. How do we display awareness of and sensitivity toward the way these factors shape both the learning and professional environment? How do we gain a greater understanding of both our shared and divergent challenges? This workshop will assist participants in gaining a greater understanding of both visible and invisible privilege, and offer suggestions on how to incorporate discussions about privilege into the classroom and professional setting.

About Your Trainer: Dr. Heather Neff, PhD.

Dr. Heather Neff earned a Bachelor's Degree *magna cum laude* from the University of Michigan, before studying French language and culture at the University of Paris. She earned her Master's and Ph.D. in English Literature from the University of Zurich in Switzerland. A Professor of English Literature, Dr. Neff is also the author of six novels, including *Wisdom*-designated an Honor Book by the American Library Association, and the human trafficking series, *Leila: The Weighted Silence of Memory*, and *Leila II: The Moods of the Sea*. Among her many teaching awards, Dr. Neff has received Eastern Michigan University's *Distinguished Faculty Award for Excellence in Teaching*, the EMU Alumni Association *Teaching Excellence Award*, and the Holman Success Center's *Outstanding Faculty in the Classroom Award*. Neff was also named a *Michigan Distinguished Professor* by the Presidents Council of the State Universities of Michigan. Neff currently serves as Director of the Eastern Michigan University McNair Scholars

Program, a federal TRiO program, which prepares first-generation students for doctoral studies.

Budget Workbook Session @ LA 276

Nov 21 @ 2:00 pm – 3:00 pm

The session would be beneficial to all individuals that need to complete the 2017-18 budget template. That would include, department chairs, deans, directors, and executive officers. The session would be to demonstrate the 2017-18 budget template, indicating the information that will be necessary to complete and discuss the 2017-18 budget timeline.

Workshop: Crunching the Numbers with Excel @ LA 378

Nov 21 @ 2:00 pm – 3:00 pm

Townhall Meeting on Gen Ed Outcomes and MTA @ LA 275

Nov 21 @ 3:00 pm – 4:00 pm

Attend a friendly and professional town hall meeting to discuss WCC's updating of our GEN Ed Outcomes and the integration of the new MTA requirements (*Moderator: David Wooten*)

NOV

22

Tue

2016

Donuts with the Deans @ Garrett's

Nov 22 @ 8:00 am – 9:00 am

Join your Deans for some donuts and conversation.

Nursing Curriculum Development

Nov 22 @ 9:00 am – 1:00 pm

Curriculum Development for NC I and NC II

Paradigms and Pathways for Program Assessment @ Writing Center (LA 3rd Floor)

Nov 22 @ 9:00 am – 10:00 am

HLC and several accrediting bodies have made program assessment a priority. Come and explore manageable strategies for program assessment, including the use of common assessment tools such as capstone courses, final projects, portfolios and exhibitions, as well as the use of indirect measures, like surveys and transfer data. Course mapping to program outcomes, as well as the role of formative program assessment will also be discussed. (*Gloria Velarde & Michelle Garey*)

Open Lab for Curriculum and Assessment Work @ LA 378

Nov 22 @ 9:30 am – 11:00 am

Implicit Bias Workshop @ LA 242

Nov 22 @ 10:00 am – 11:30 am

Space is limited to 25 participants. Please RSVP with Monique James to reserve your spot. (mdjames@wccnet.edu) Location is subject to change

Implicit Bias: How Our Biases Impact Decisions, Classroom Interactions and Perceptions

If you're human, you're biased. Implicit bias is the result of a variety of messages introduced into our subconscious from an early age. Many of these biases are deep in our unconscious and often influence how we perceive others. Biases are not restricted to any one group, and all of us have them.

This interactive 2-hour workshop will help you understand the origin of biases and how they may impact classroom dynamics, perceptions and interactions by covering the following objectives:

- Exploring how culture (individually and organizationally) impact biases and behaviors
- Reviewing how our biases formed and how we use them.
- Identify and build skills to manage biases while enhancing awareness and sensitivity.

Jocelyn Giangrande, MA, SPHR, CCDP, SHRM-SCP

"Recognized as a "Diversity Business Leader" by *Corp! Magazine* and "Diversity Champion" by *Crains Detroit Business*, Jocelyn has led nationally recognized diversity and inclusion initiatives and programs for top organizations. Her expertise includes implementing strategies that build inclusive cultures that attract, engage and retain talent.

Her diversity trainings and educational programs are recognized as "best practices" and have been benchmarked across the nation. With 15 years of diversity and inclusion experience, she specializes in cultural transformations, building inclusive environments, diversity education and awareness, as well as talent acquisition and strategy implementation.

A certified Senior Professional in Human Resources (SPHR), and a graduate of Cornell University Diversity Leadership Program, Giangrande earned a Bachelor of Arts degree in Psychology from Colby College, a Masters of Arts degree in Human Resources Management, from Marygrove College and is a graduate and facilitator of Inforum's Center for Women's Executive Leadership program."

Workshop: Paradigms for Program Assessment @ Writing Center (LA 3rd Floor)

Nov 22 @ 10:00 am – 11:00 am

Curricunet Training @ LA 378

Nov 22 @ 11:00 am – 12:00 pm

With Joy Garrett

Student Success Lunch for Department Chairs and Deans @ ML 150

Nov 22 @ 11:30 am – 1:00 pm

Further details forthcoming. Event is reserved for Department Chairs and Deans.

Open Labs for Curriculum and Assessment @ LA 354

Nov 22 @ 1:00 pm – 3:00 pm

Q and A for Curriculum and Assessment @ Writing Center (LA 3rd Floor)

Nov 22 @ 1:00 pm – 2:00 pm

Got a last minute question about curriculum and assessment? Are you stuck and not sure how to proceed? Do you want to run anything by the Curriculum and Assessment Chairs? Drop by the Writing Center for an informal Q & A help session. (*Michelle Garey & David Wooten*)

WCCEA Board Meeting @ LA 382

Nov 22 @ 3:00 pm – 4:00 pm